

## CW Meeting Minutes

Central West Zone –Annual General Meeting

03/04/2024 7:13 PM Zoom Conference call

Meeting called by Missy Todd –CW President

Type of meeting Annual General Meeting of the Central West membership & Board

Facilitator Missy Todd – CW President

Administrator Susan Underwood

### Attendees

CW Board Members: Missy Todd, Jenny Lineker, Carra Brick, Kate McArthur and Susan Underwood

Show Managers: Anthea Larke, Tammy LeBlanc and Brittany Simmons

Members of the CW Trillium Circuit: Leah Sullivan, Ali Lupal, Tori Turner, Evin Ballantyne, Eliza Griffith, Cailean Anderson-McKEnzie, Melanie LeBlanc

Meeting called to order

1 min. Missy Todd

### Discussion

Missy called the meeting to order and welcomed everyone.

Quorum established.

### Approval of Agenda

1 Minute

Motion to approve: Susan Underwood

Seconded by: Carra Brick

All in favour

### Appointment of Scrutineer

1 Minute Evin Ballnatyne

### Declaration of Conflict of Interest

1 Minute None

CW Meeting Minutes

Approval of Minutes

1 Minute Deferred until next AGM

Agenda items -Business to Attend

As per Agenda

Missy Todd

President's report (see also Show Managers & Board of Directors report attached)

Treasurer's report

See attached.

CW Banquet

Carra Brick reported:

- Banquet was held at Hamilton Convention Centre
- Approximately 200 people attended.
- Food was good, venue was nice
- Silent auction was successful
- Venue is attached to the hotel which is very convenient
- She has not received any negative reviews.

Appointment of Accountants

Susan Underwood motioned that McDougall & Co be appointed as accountants for another year.

Seconded by Jenny Lineker. All in favour.

Elections

Missy noted that the position of Secretary-Treasurer was up for election.

Missy asked Susan Underwood if she would consider running again and she agreed. Evin asked for nominations from the floor for position of Treasurer. None received. Evin asked a second and third time for additional nominations. None received. Susan Underwood acclaimed as secretary-treasurer.

Other Business

No other business currently.

Missy thanked everyone for attending.

Motion for adjournment at 7:24 p.m. 1st – Kate McArthur – 2nd Susan Underwood.

Meeting adjourned at 7:24 p.m.

## CENTRAL WEST TRILLIUM ZONE: TREASURER'S REPORT 2022

2022 was the beginning of the new normal for Central West. Our zone hosted six shows. The number of entries ranged from 89 to 128 with the average being 115. No changes were made to the amount charged to the entries for the Trillium Development fees.

Unlike the previous year, the Trillium fees collected covered the costs of the medics

- Trillium Development fees collected were \$4,128.
- Medic fees for the year were \$4,000.

The highlight of the year both financially and socially was the banquet which was held in Puslinch.

Thanks to a large sponsorship contribution from Vector Equestrian and the hard work of Carra and her volunteers, the banquet netted approximately \$6,500 after expenses of \$16,384.

Other revenues during the year were as follows:

- Membership fees from the THJA for both 2021 and 2022 - \$2,998
- Show Directory Advertising - \$1,000
- Late payment fees - \$250

Other expenses during the year were for our website, and insurance

- Website - \$398.46
- Insurance - \$864.00

Our bottom line therefore, showed a profit of \$9,468 which offset the prior year's loss of \$9,144

Our bank balance at the end of the year was \$16,382.

## Show Managers & BoD Report for 2023 AGM for 2023

- 1) BoD met 5 times & 3 times with Show Managers in 2023. At the very least.
- 2) 7 shows set for CW
- 3) CW learned in March that our entry system, myESM was no longer available. Dorothy Lockerbie & Meadowlarke: aka Jess & Anthea were instrumental in pursuing the viability & cost of other systems. HorseShowTime was chosen & it appears we need to continue to find a system that is more compatible.
- 4) Two shows were cancelled; Iron Horse the week of the show & Parish Ridge a few weeks before the date determined for this show.
- 5) The PR date was offered to existing shows. Kate McArthur & Findaway offered to hold the Jane Casselman Memorial Show. This show was very well received & a great success, drawing in competitors from other regions!